

ADMINISTRATIVE ADJUDICATION DIVISION
815-724-4090
815-724-4118 (FAX)



150 WEST JEFFERSON STREET
JOLIET, ILLINOIS 60432-4158

Date: _____

Respondent's Name: _____

Respondent's Address: _____

Respondent's Phone Number: _____

Address of Violation: _____

NOV#: _____

MOTION TO SET ASIDE DEFAULT JUDGMENT

NOW COMES the above-named respondent, and hereby moves the Administrative Hearing Officer of the City of Joliet to set aside the Findings, Decision & Order entered by Default in this matter on _____, and grant a new hearing.

In support of this Motion, respondent, under oath, states as follows:

I understand that if this Motion is granted, the new hearing will commence immediately, and I must bring all evidence necessary to present my case.

Under penalties of perjury (75 ILCS 5/1-109), respondent swear/affirms the truth of the statements set forth above.

Date: _____

Respondent's /Attorney for Respondent Signature

Division of Administrative Hearings Use Only

NOTICE OF HEARING

Respondent's Motion to Set Aside default Judgment is ___ Denied or ___ Granted and scheduled for _____ at 1:00 p.m. in the Joliet City Hall Council Chambers at 150 West Jefferson Street, Joliet, IL without further notice.