

## CITY OF JOLIET INDEX OF RECORDS

Accident, Injury and Incident Reports

Accounts Payable and Receivable Records

Administrative Files and Correspondence

Agendas

Annexations, Dedications, Vacations, Easements, Right of Way, Subdivision and Land Acquisition Records

**Annual Financial Statements** 

Appropriation Records

Audits

Bid Records

Bill, Check, Invoice, Voucher and Warrant Listings

**Bond Records** 

Budgets

Building, Grounds, Street and Utility Maintenance Records

Building Permits, Plans and Inspections

**Business License Records** 

Cable TV Franchise Applications and Agreements

Certificates of Occupancy

Certificates of Publications, Meeting Notices, Legal Notices and Press Releases

City Charter

Clerk of the Circuit Court Transmittals and Reimbursements

Comprehensive and Long Range Plans, Consultant's Studies and Surveys

Condemnation Records

Construction and Project Files

Contractor's Licenses, Bonds and Certificates of Insurance

Contracts, Agreements and Leases

**Demolition Records** 

Departmental and Statistical Reports

**Election Records** 

**Electrical Permits** 

**Elevator Inspections** 

**Engineering Files** 

E.P.A Inspection Reports, Operating Permits

**EEOC Records** 

**Equipment Maintenance Records** 

Event and Miscellaneous Permits (Garage Sales, Parades, Fundraisers, Block Parties, Solicitor, Peddler, Junk Dealer, etc.)

Flood Control Files

Fence Permits

Fire and Building Inspections

Fuel or Gasoline Usage Reports

**Grant Records** 

Hydrant Flushing Records, Flow Tests and Inspections

Insurance Policies

Inventories

Investment Records

Ledgers, Journals and Registers (General, Utilities, Accounts Payable and Receivable, etc.)

Legal Files

Liens

Liquor License Records

List of Boards and Commissions

Maps, Plats, Blueprints and Surveys

Material Safety Data Sheets

Minutes and City Council Proceedings

Motor Fuel Tax Fund Records

Municipal Code Books

Municipal Parking Records

Municipal Tax Records (Utility, Motel, Hotel, Retail, Gasoline, Food and Beverage, Real Estate, Occupation, 9-1-1, Infrastructure, etc.)

**Occupancy Permits** 

Official's Oaths, Bonds and Appointments

Ordinance and Document Index

Ordinance Violation Records

Ordinances, Resolutions, Proclamations and Motions

Paid Bills, Invoices, Vouchers and Warrants

Petitions

Plumbing Permits

Position Vacancies and Descriptions

Postage Records

Purchase Orders and Requisitions

Real Estate Files

Real Estate Transfer Records

Receipts

**Resident Complaints** 

Salary Schedules and Surveys

Sign Permits

Special Assessment Records

State of Illinois Commerce Commission Hearing Notices

State of Illinois Department of Revenue Supplemental Reports

Tax Extension Records

Tax Levy Records

Travel, Expense and Mileage Records

Treasurer's Reports

Underground Storage Tank Records

Utility Bills, Receipts and Stubs

**Utility Corrections and Adjustments** 

Utility Delinquency Files and Nolties

Utility Maintenance and Inspection Records

Utility Meter Installation, Conversions, Service and Testing Records

**Utility Meter Readings** 

Variance Records

Vehicle License Records

Vehicle Maintenance Records

Vendor Records

Water and Sewer Effluent Discharge Monitoring Records

Water and Sewer Plant Maintenance, Operations and Treatment Records

Water Consumption Records

Water Flow Charts

Water Level Charts

Water Pumpage Records

Water Sample Reports

Water Temperature and Circulation Records

Water Valve Inspections and Maintenance Records

Work Orders and Service Requests

Zoning, Planning, Development and Local Improvement Records