



Contractor Registration

Required Documents

Building & Inspections Division | 150 W Jefferson St., Joliet, IL 60432
 P: 815-724-4070 | F: 815-724-4080 | permitapplication@joliet.gov

All Contractors performing work within the City of Joliet are required to provide a Certificate of Insurance, naming the City of Joliet as the Certificate Holder.

General Liability Limits (minimal):

| | | |
|--------------|-----------------|----------------|
| \$250,000.00 | Bodily Injury | One Person |
| \$500,000.00 | Bodily Injury | Per Occurrence |
| \$250,000.00 | Property Damage | Per Occurrence |

| CONTRACTOR | REQUIRED LICENSE(S) |
|----------------------------|---|
| Electrical | Electric Contractor’s License Accepted: Chicago, Elgin, Orland Park, Libertyville, Woodstock, Ottawa, Schaumburg, or Naperville. |
| Elevator | Illinois Elevator License |
| Fire Alarm | Illinois Private Alarm (124/127) |
| Fire Sprinkler/Suppression | Illinois Sprinkler License (FSC) |
| HVAC | HVAC Contractor’s License Accepted: Joliet, Aurora, Elgin, Rockford, Freeport, Springfield, Zion, or Peoria. |
| Irrigation/Lawn Sprinkler | *060 State Irrigation License |
| Plumbing | *055 State Plumbing Contractor’s License |
| Roofing | Illinois Roofing License |
| Siding | VSI (Vinyl Siding Installers) Certificate |
| Sign | Sign Erector’s License—City of Joliet issued. |
| CONTRACTOR | REQUIRED BOND(S) |
| Concrete | \$10,000 Street Obstruction Bond—for all work performed in the Public Right-of-Way |
| Demo | \$50,000 Wrecking Bond |
| CONTRACTOR | LETTERS OF INTENT |
| Electric | Official Letter of Intent, on Company Letterhead—listing scope of work. |
| HVAC | Official Letter of Intent, on Company Letterhead—listing scope of work. |
| Plumbing | Official Letter of Intent, notarized or stamped with a corporate seal—listing scope of work. |

Submit all items to permitapplication@joliet.gov.

Refer to the address or project name, if items need to apply to a specific project in review.