JOLIET Police Department

Complaint and Inquiry Form

Date of Complaint: Time:

Report # or Event #:

IA Case #:

COMPLAINANT INFORMATION: **If Complainant is under 18 years of age, a parent or guardian will be requested to sign form.**

COMPLAINANT'S NAME – LAST, FIRST, M.I.	☐ MALE ☐ FEMALE	RACE: ☐ ASIAN ☐ BLACK ☐ HISPANIC ☐ WHITE ☐ OTHER	DATE OF BIRTH

ADDRESS	CITY	STATE	ZIP

HOME PHONE	CELL PHONE	WORK PHONE	EMAIL ADDRESS

EMPLOYEE(S) INVOLVED:

NAME	BADGE #	CAR #		NAME	BADGE #	CAR #
NAME	BADGE #	CAR #		NAME	BADGE #	CAR #
NAME	BADGE #	CAR #		NAME	BADGE #	CAR #

WITNESS INFORMATION:

Name	Address	Phone

INCIDENT DETAILS:

DATE OF INCIDENT	TIME OF INCIDENT	TYPE OF LOCATION (STREET, SIDEWALK, HOUSE, ETC.)

ADDRESS OF INCIDENT

NATURE OF COMPLAINT:

Provide a specific description of the actions, or inactions of the employee. Allegations will ultimately be determined by the Internal Affairs Unit.

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NATURE OF COMPLAINT: (continued)

I, _____, declare and affirm that the facts contained herein are complete, accurate, and true to the best of my knowledge.

_____

Complainant's Signature

Or Parent/Guardian's Signature (If Complainant is under 18 years of age)

You will be notified by mail, at your listed address, of the final disciplinary findings (normally within 60 days after the complaint has been filed).

Send complaints to: Joliet Police Department, Internal Affairs Unit, 150 W. Washington Street, Joliet, Illinois 60432. For a status report on your complaint, you may call the Internal Affairs Unit at (815) 724-3203.

Employee Receiving and/or Submitting Form:	PRINT NAME	BADGE	SIGNATURE