



## Contractor Information

All contractors performing work in the City of Joliet require a Certificate of Insurance, naming the City of Joliet as the Certificate Holder. If Contractor's are TBD, please complete this application and other applicable forms with appropriate information matching plan submittals.

### General Liability Limits:

\$250,000.00	Bodily Injury	One Person
\$500,000.00	Bodily Injury	Per Occurrence
\$250,000.00	Property Damage	Per Occurrence

Architect/Company	Phone	Email
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Address

General Contractor	Fax	Email
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Contact Person	Phone
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Address

Roofing Contractor	State License #
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Address	Phone	Email
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Plumbing Contractor	*055 License #
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Address	Phone	Email
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HVAC Contractor	City License #
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Address	Phone	Email
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Electric Contractor	City License #
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Address:	Phone	Email
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### Concrete Contractor

Address	Phone	Email
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*Work in a Public Right-of-Way requires a \$10,000 Street Obstruction Bond.*

### Demo Contractor:

Address:	Phone	Email
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*Demolition of a structure requires a \$50,000 Wrecking Bond.*

Fire Sprinkler Contractor	State License #
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Address	Phone	Email
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Fire Alarm Contractor	License #
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Address	Phone	Email
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Building Owner	Phone	Email
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Address

Please visit our website for more information regarding [Contractor Registration](#). All contractor's must be named and registered with the City of Joliet prior to permit issuance.

## Submittal Information

### ePlans Submittal Process:

After completing this application, email this document and all supporting documents to [eplansadmin@joliet.gov](mailto:eplansadmin@joliet.gov).

Once the application has been processed, you will receive an email invitation to upload your plans and documents into ePlans. Please visit our [website](#) for more information.

Supporting application documents required:

- Plumbing Contractor's Letter of Intent - with a corporate seal or notarized
- Electric Contractor's Letter of Intent - on company letterhead
- Will County Health Department Plan Approval Letter, for Food Establishment Sanitation
- Office of the State of Illinois Fire Marshall Approval Letter, for all fuel storage tanks
- Engineering Bond

**Permit's may be delayed issuance if we are waiting on these items. If you have any questions or concerns, please email the [City of Joliet Building Department](#) for assistance.**

### All information requested on this application must be completed to reflect the scope of work.

Application is hereby made for a building permit and Certificate of Compliance/Occupancy, as required under Building Code and Zoning Ordinance of the City of Joliet for the erection, moving, alteration and use of building and premises. In making this application, the applicant represents all the following statements and any attached maps and/or drawings as a true description of the proposed new or altered uses and/or buildings. The applicant agrees that the permit applied for, if granted—is issued on the representation made herein and that any permit issued may be revoked without notice in breach of representation of conditions.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owners Signature

\_\_\_\_\_  
Date

### Application Submittal Notes:

(Office Use Only)

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